

POSTGRADUATE CERTIFICATE PROFESSIONAL DEVELOPMENT
(PART-TIME: N1KK14; DISTANCE TEACHING: N1KD14; DISTANCE LEARNING: N1DT14)

1. Programme offered at: Durham
2. Mode of study: part-time (12 months), distance learning (12 months). The programmes are also offered outside Durham through distance teaching partnership arrangements approved by the University.
3. Candidates will normally be expected to have at least two years' relevant work experience. Candidates who do not possess a first degree or equivalent will be required to demonstrate, normally through a portfolio of evidence, that they are suitably qualified to undertake the programme. As part of the application process, candidates may be required to submit an essay of 1500-2000 words on a relevant topic.
4. Programme of study:

Module	Code	Credits	Core (C) or Optional (O)	Level
Your Professional and Personal Role	BUSI5G515	15	C	4
Managing Tasks	BUSI5G615	15	C	4
Managing Teams	BUSI5G715	15	C	4
Professional and Personal Development	BUSI5G415	15	C	4

5. Modes of assessment will include written assignments and a personal statement of reflection on learning objectives.