

**POSTGRADUATE CERTIFICATE PROFESSIONAL DEVELOPMENT**  
**(PART-TIME: N1KK14; DISTANCE TEACHING: N1KD14; DISTANCE LEARNING: N1DT14)**

1. Programme offered at: Durham
2. Mode of study: part-time (12 months), distance learning (12 months). The programmes are also offered outside Durham through distance teaching partnership arrangements approved by the University.
3. Candidates will normally be expected to have at least two years' relevant work experience. Candidates who do not possess a first degree or equivalent will be required to demonstrate, normally through a portfolio of evidence, that they are suitably qualified to undertake the programme. As part of the application process, candidates may be required to submit an essay of 1500-2000 words on a relevant topic.
4. Programme of study:

Module	Code	Credits	Core (C) or Optional (O)	Level
Your Professional and Personal Role	<a href="#">BUSI5G515</a>	15	C	4
Managing Tasks	<a href="#">BUSI5G615</a>	15	C	4
Managing Teams	<a href="#">BUSI5G715</a>	15	C	4
Professional and Personal Development	<a href="#">BUSI5G415</a>	15	C	4

5. Modes of assessment will include written assignments and a personal statement of reflection on learning objectives.