

These programme regulations should be read in conjunction with the University's [core regulations for postgraduate programmes](#).

Master of Social Work (L5K380) – for students entering before September 2013

1. Location: Durham City
2. Duration: 22 months (full-time).
3. The last intake of students for this programme was September 2012.

Admissions

4. Before application, candidates must be interviewed and satisfy the Admissions Tutor that they are fit to attend the programme.

Programme structure – Year 1

5. Candidates shall study and be assessed in the following modules:

		Credit value
Foundations for Social Work #~	SOCI30340	40
Preparation for Social Work Practice #~	SOCI40230	30
Social Work Practice I #	SOCI40030	30

Programme structure – Year 2

6. Candidates shall study and be assessed in the following modules:

		Credit value
Research in Social Work~	SOCI40245	45
Advanced Social Work~	SOCI40115	15
Social Work Practice 2~	SOCI40130	30

Assessment, progression and award

7. Modes of assessment include long essays, individual and group presentations, a law exercise, reports, and case studies. As part of Social Work Practice 1 and 2, students will be required to undertake in each module a 100-day supervised Social Work Practice Learning Opportunity and meet the National Occupational Standards for Social Work in order to gain the MSW and qualify as professional Social Workers. Students must pass this element in order to qualify as professional Social Workers. Students must also provide evidence of their computer and IT Skills to the level of the European Computer Driving Licence. Opportunities for providing this evidence are given throughout the programme of study and a portfolio of evidence must be deemed satisfactory in order for students to gain the MSW and qualify as professional social workers.
8. Students are required to attend practice modules between the dates specified in their learning agreement, including any associated teaching. A student's performance in either Social Work Practice 1 or 2 will not be deemed satisfactory if attendance falls below 100 days.
9. Modules marked with a # must normally be passed at 50% in order to progress to the next year.
10. A student who fails to satisfy the Board of Examiners in the practice competencies of either Social Work Practice 1 or 2 may, at the discretion of the Board of Examiners, be permitted either an extension to that module, or to repeat the module (at a time and location approved by the Programme Director). Social Work Practice 1 may only be repeated if the student has successfully completed Foundations for Social Work.
11. Candidates must submit a dissertation (a component of the module Research in Social Work [SOCI40245](#)) of not more than 12,500 words (including footnotes and endnotes, but excluding the abstract, bibliography and appendices), by a date during the final term to be specified by the Programme Director. The overall mark for

this module (comprising all components of assessment) should be that taken into account when determining the award of distinction in line with the core regulations for Taught Masters Programmes.

12. Modules marked with a ~ must be passed at 50% or above; a mark of 40-49% cannot be compensated.

Professional accreditation

13. This programme is accredited by the HCPC.

14. The HCPC sets Standards of Conduct, Performance and Ethics to which students are required to adhere. These standards are included within the programme handbook and available from the HCPC website. Where concerns are raised in relation to a student's conduct, performance or ethics, these should be submitted to the Programme Director in the form of a written report. The Programme Director will investigate the issue gathering any additional evidence if required and instigate one of the following processes as appropriate to the findings:

- a. If in the judgement of the Programme Director the evidence does not immediately raise serious concerns regarding student's suitability or of risk to service users but justifies further consideration, the student will be invited to meet with the Programme Director to respond to the issues raised. A written record of this meeting will be made and a copy retained on the student's personal file. The potential outcomes of this meeting are that:
 - i. That allegations are unfounded and no further action is required;
 - ii. That a professional development need is identified which the student may be required to address in their Portfolio as part of Professional Development 1 or 2;
 - iii. That concerns are sufficiently serious to require that a formal panel be convened to consider the matter further
- b. If in the judgement of the Programme Director the evidence suggests a major disciplinary offence under the University's Core regulations, the appropriate regulations will be followed.
- c. If in the judgement of the Programme Director the evidence raises serious concerns regarding the student's suitability, a formal panel will be convened according to the following process:
 - i. Where appropriate, the Programme Co-ordinator may concurrently be asked to suspend the placement pending the outcome of the investigation. The membership of the Panel will be as follows:
 1. Programme Director (Chair)
 2. Chair of Practice Assessment Sub-Board
 3. An appointed member of the Exam Board for the Master of Social Work
 4. A representative of a partner agency.
 5. Where allegations have been identified by the Programme Director, an appropriate deputy will be appointed from within the Board of Studies. Where allegations link to practice, the agency representative will be drawn from a partner agency other than one where the student is or has been placed.
 - ii. The student will be written to normally giving a minimum of five working days' notice, explaining the purpose of the meeting and providing a written account of the nature of the allegations and concerns. The student will be advised them of their right to be accompanied by a member of the Durham University community (e.g. the Senior Tutor of the student's college or a member of staff from his/her Department or the DSU Advice Centre).
 - iii. At the meeting, the student must be asked to respond to the allegations.
 - iv. If the student fails to attend, the Panel may proceed in the student's absence provided that it is satisfied that failure to attend represents refusal to do so.
 - v. The Chair Panel is responsible for ensuring that a written record of the Panel meeting is made to be kept on the student's personal file.

- vi. In the light of the evidence, the Panel must come to a view as to whether the student is judged to be unsuitable for qualified professional practice. The Panel may recommend one of the following outcomes:
 - 1. that allegations are unfounded and that no further actions are required;
 - 2. that the student is not suitable for qualified professional practice and should be required to withdraw from the programme;
 - 3. that a professional development need is identified which the student may be required to address in their Portfolio as part of Professional Development 1 or 2.
- vii. If the student is judged to be unsuitable for qualified professional practice, the Programme Director will take action to withdraw the student's registration. The student will be advised of the decision on writing and advised that they may appeal this decision in accordance with the Academic Appeals Regulations contained within Section VII of the General Regulations.