

These programme regulations should be read in conjunction with the University's [core regulations for postgraduate programmes](#).

Durham University Business School is accredited by the European Quality Improvement System (EQUIS) for a period of three years from 2010 and the Association to Advance Collegiate Schools of Business (AACSB) for a period of five years from 2009.

Postgraduate Certificate Business Administration (Global) (N1KS14)

1. Location: Durham City
2. Duration: a part-time (6 - 24 months) mode of study with entry points in October and April.

Admissions

3. Applicants may not have a first degree, but must demonstrate considerable managerial experience. All applicants will be required to provide documentary support of their case to be allowed admission to the programme.
4. English language requirements:
Candidates whose first language is not English will normally be required to possess recent English Language test scores of 6.5 or above (with no element below 6.0) in IELTS, or 92 or above (with no element below 23) in TOEFL IBT, or an equivalent qualification.
5. The programme has been granted exemption from the University Regulations for Postgraduate Matriculation to allow students to apply for APL up to and including 1st February and 1st August to reflect the different enrolment deadlines operating on these programmes.

Level 4 (Degree)

6. Candidates shall study and be assessed in modules to the value of 45 credits from those in List A below, and modules to the value of 15 credits from those in List B below. Candidates are not able to study the same module twice, regardless of how it is taught.

List A

		Credit Value
Managing People (Online) ~	BUSI42V15	15
Managing People (Taught) ~	BUSI45P15	15
Managing Finance (Online) ~	BUSI42S15	15
Managing Finance (Taught) ~	BUSI45Q15	15
Managing in the Competitive Environment (Online) ~	BUSI42T15	15
Managing in the Competitive Environment (Taught) ~	BUSI45O15	15

List B

		Credit Value
Managing in the Global Environment (Online)	BUSI42U15	15
Managing in the Global Environment (Taught)	BUSI45N15	15
Strategic Management (Online)	BUSI42H15	15
Strategic Management (Taught)	BUSI45M15	15
Improving Management Decision Making (Online)	BUSI46H15	15
Improving Management Decision Making (Taught)	BUSI45R15	15

Assessment, progression and award

7. All module retakes shall normally take place at the next normal occasion except where specified below.

8. With regard to assessment:
 - a) Candidates must have completed and submitted all formative assignments required in the programme of study for a given module before completing summative assessment for that module.
 - b) It is expected that candidates will be assessed at the first ordinary occasion following enrolment. Candidates will thus be automatically registered for assessment at the point of enrolment.
 - c) Examinations shall be held in Durham and in such other centres as may be approved by the University, normally twice a year.
9. Modules up to the value of 15 credits, but excluding those marked ~, may be compensated in order to achieve the award of Postgraduate Certificate Business Administration provided a mark of not less than 40% has been obtained in each of the modules to be compensated, and the overall average mark for all the modules taken, including the module to be compensated, is at least 50%.
10. Candidates who successfully complete the programme requirements at Masters level may choose *either* to be admitted to further study on either the Global MBA or the Global MBA (Finance) *or* to be awarded the Postgraduate Certificate.