

These programme regulations should be read in conjunction with the University's [core regulations for postgraduate programmes](#), and the [marking and classification conventions for postgraduate programmes](#).

Postgraduate Certificate Education (International - Geneva) – Secondary (X7K414)

1. Location: Geneva
2. Mode of study: full-time (12 months) or part-time (24 months) (Part Time route is only available to employees of International School of Geneva)

Admissions

3. English language requirements for candidates working in English as a second language: English language proficiency will be examined at Interview.
4. Candidates must have attained in Mathematics and in English Language, the standard required to achieve a grade 4 in the GCSE examination (or equivalent); and satisfy the Chair of the Board of Studies in Education that they are suitable candidates to undertake an academic programme with a professional competence aspect to it.
5. Candidates must satisfy the Chair of the Board of Studies that they are suitable candidates to undertake a programme of training for the teaching profession.

Programme Structure

6. Candidates shall study and be assessed in the following modules:

		Credit value
Teaching and Learning in the Curriculum – Generic Issues in School-Based Education	EDUC40030	30
Self Directed Study – Subject Specific Issues in School-Based Education	EDUC43230	30
Professional Issues in School-based Education (Int)	EDUC30230	30

Assessment, progression and award

7. Modes of assessment will include assignments and a professional portfolio.
8. Students during the Postgraduate Certificate year who achieve a mark of less than 50% in any taught module at the first attempt will resubmit at the next occasion as stated on a date stipulated in the programme handbook.
9. If either EDUC 40030 or EDUC 43230 is failed and, upon re-examination failed a second time, or the candidate chooses not to be awarded the Postgraduate Certificate, the candidate shall be re-registered for the Teaching and Learning in the Curriculum module (Level 3) (EDUC 30130) and/or the Self Directed Study module (Level 3) (EDUC 30120) and the work assessed against the outcomes for this module and awarded a mark in accordance with the Core Regulations for Graduate Diplomas. In cases where Board of Examiners deems the module to have been passed at Level 3, the candidate will be allowed to exit the programme with the award of Graduate Diploma Education (Professional Graduate Certificate in Education) (X7K022). The Graduate Diploma is not awarded with distinction.
10. A candidate whose performance in school practice or aspects of whose general conduct are judged by the Chair or the Board of Studies in Education, after consultation with the Programme Director, appropriate members of the School of Education and any relevant teachers and head teachers, to be indicative of unsuitability for the professional standards required of the programme, shall be regarded as having failed to fulfil their academic commitments and may ultimately be required by the chair of the Faculty of Social Sciences and Health Education Committee, on the recommendation of the Chair of the Board of Studies in Education, to withdraw from the programme.

11. Where termination of a candidate's programme under the above regulation is being considered, the chair of the Faculty of Social Sciences and Health Education Committee, on the recommendation of the Chair of the Board of Studies in Education, shall be able to suspend a candidate at the time when the candidate is informed that the chair of the Faculty of Social Sciences and Health Education Committee will be considering termination of his or her programme. Such a suspension shall be imposed only if, in view of the Deputy to the Head (Postgraduate) and the Chair of the Board of Studies in Education, the general conduct of the candidate was such that, had the candidate been a member of staff in a school, the Head Teacher would have suspended the individual concerned.
12. Candidates who have completed the two Level 4 modules Teaching and Learning in the Curriculum and Self Directed Study but who are not going to complete the professional placement components, for an approved reason and with the discretion of the Director of ITE, may be transferred onto Postgraduate Certificate in Education Theory (X1K614).
13. Candidates for the Postgraduate Certificate Education who are unsuccessful in the Professional Issues in School-Based Education module (EDUC 30230) may, at the discretion of the examiners, present themselves for re-examination on one occasion only, after a period of supervised teaching practice, the duration and timing of which is at the discretion of the Board of Examiners. Wherever the Board of Examiners exercises discretion in this way, the candidate's opportunity for re-examination is subject to the Chair of the Board of Studies being able to find a school which they deem appropriate, for the periods specified by the Board of Examiners
14. The school placement, including supervised teaching practice, will be undertaken in schools in Geneva or its environs approved for that purpose. School-based experience, including supervised teaching practice, shall be in accordance with the requirements of the Board of Studies.
15. In the course of the school placement, and in the context of lessons observed, candidates must demonstrate that they have reached a level of attainment, in relation to a range of professional standards, appropriate for teaching in the international schools contexts. The examiner, in assessing a candidate's progress and performance in the school-based part of the examination shall take into consideration reports on a candidate's teaching from school-based tutors (teachers) in the schools in which the supervised experience has been undertaken and from the quality assurance tutor in the School of Education.